

Reservation Confirmation and Credit Card Authorization Form

Greetings! Please confirm the following booking details and fill out the following form in order to complete your reservation process. Thank you!



Fax Number: _____ Date/Case Officer: _____ (For Hotel use only)
 Name of Resident: _____ Reservation Code: _____ (For Hotel use only)
 Check-in Date: _____ Check-out Date: _____
 Contact Number : _____ Contact E-mail: _____ (Important)

Room Type	# of Rooms	Weekday Price	Weekend Price	Special Day Price	Subtotal	Notes
Single Room (Windowless)						
Roaders Double (Windowless)						
Superior Double						
Deluxe Double						
Deluxe Suite						
Superior Triple						
Deluxe Triple						
Wow VIP Triple Suite						
Family Suite						
Subtotal						
Package						
Total	NT\$					

© In order to confirm your reservation, please complete the following credit card authorization form and fax it back to +886-2-2312-0285 or email to roaders.hotel@gmail.com by _____ (month)/ _____ (date).

1. If we are unable to retrieve your complete credit card information, your reservation cannot be guaranteed.
 2. Hotel will charge **50% of the total room cost** as an advance deposit to the below credit card.

Amount = NT\$ _____ X 50% = NT\$ _____

Issuing Bank: _____

Credit Card Type: Visa Master JCB Others

Credit Card Number: _____ Expiration Date: _____ MM/ _____ YY

CVC2/CVV2: _____ (mandatory field) is the 3-digit number listed in the signature panel on the back of card.

Card Holder's Signature: _____ (Same as the signature on your credit card)

© **Important notes:**

1. Check-in starts at 15:00; all check-outs must be done before 12:00.
2. For any date changes or cancellations, please inform us at least 14 days prior to your original arrival date; changes or cancellations made 7-13 days prior to the date of arrival will incur a 50% charge of the deposit; changes or cancellations made less than 7 days prior to the date of arrival will incur a 100% charge of the deposit. There are no refunds for early check-outs and "no shows".
3. If you'd like to change or cancel your reservation, please inform us before _____ DD/ _____ MM/ _____ YY.
4. Thank you for choosing Roaders Hotel, we look forward to seeing you soon (reservation automatically becomes null and void if any unauthorized changes to this form is made).
5. For your reservations: Fax: +886-2-2312-0285 Phone: +886-2-2312-0589 Email: roaders.hotel@gmail.com, or photograph the completed form with a cellphone and send it to Line ID: roaders or QQ #: 2764661870.
6. Hotel Address: No. 68, Yanping S. Rd., Zhongzheng District, 100 Taipei, Taiwan.